

**SIXTH SCHEDULE**  
(Regulations 10, 20 and 21)

**CONDITIONS**

GENERAL CONDITIONS FOR ALL LICENSEES

1. A licensee shall comply with all provisions of the Malaysian Palm Oil Board Act 1998 [*Act 582*], subsidiary legislations made under it, any circulars made under them, directions and otherwise orders of the Board.
2. A licensee shall, in relation to the categories specified in his licence, maintain and update on a daily basis all daily records which are complete, true and accurate.
3. A licensee shall, in relation to the categories specified in his licence, submit monthly statement containing information which to their knowledge are complete, true and accurate to the Board every month and shall be received by the Board not less than the seventh day of the following month.
4. A licensee shall, in relation to the categories specified in the licence, submit periodic information containing information which to their knowledge are complete, true and accurate to the Board every month and shall be received by the Board as may be determined by the Board.
5. A licensee shall, from time to time, submit information and document requested by the Board within the period as may be determined by the Board.
6. A licensee may electronically file or submit information and documents to the Board
7. A licensee shall comply with all conditions as may be determined from time to time.

CONDITIONS FOR LICENSEE IN THE  
CATEGORY OF PALM KERNEL CRUSHING FACTORY (CF)

Licensed activities:

- (I) SELLING AND MOVING PALM KERNEL
- (II) PURCHASING AND MOVING PALM KERNEL
- (III) STORING PALM KERNEL
- (IV) SELLING AND MOVING PALM OIL
- (V) PURCHASING AND MOVING PALM OIL

CONDITIONS :

1. A licensee is not permitted to purchase palm oil or palm kernel from anybody except from a person who has a licence to sell palm oil or palm kernel.
2. A licensee is not permitted to sell palm oil or palm kernel to anybody except to a person who has a licence to buy palm oil or palm kernel.

Licensed activities :

- (VI) STORING PALM OIL
- (VII) STORING PALM KERNEL CAKE

Conditions :

1. A licensee shall ensure that each storage tank stored with palm oil is calibrated and certified by such agency as may be determined by the Board.
2. A licensee is not permitted to use any material which is made from copper or lead metal or copper or lead metal alloy for all storage facilities or storage containers including tanks, pumps, pipelines and valves.
3. A licensee shall use a thermometer which is not made from mercury and which has been calibrated and certified by such agency as may be determined by the Board and the thermometer shall be in a cage and such cage shall not be made from copper or lead metal or copper or lead metal alloy.
4. A licensee shall use a measuring tape which is calibrated and certified by such agency as may be determined by the Board and such measuring tape shall not be made from copper or lead metal or copper or lead metal alloy.
5. A licensee shall ensure that his factory premises including equipment and machinery is free from any spillage of palm oil, processing remnant or other dirt.
6. A licensee shall use the palm oil density table issued by MPOB.
7. A licensee shall ensure that his factory premise is free from animal.

CONDITIONS FOR LICENSEE IN THE  
CATEGORY OF PALM OLEOCHEMICAL PLANT (CM)

Licensed activities:

- (I) PURCHASING AND MOVING PALM OIL
- (II) PURCHASING AND MOVING PALM FATTY ACIDS
- (III) SELLING AND MOVING PALM OLEOCHEMICAL

Conditions :

1. A licensee is not permitted to buy any palm oil or palm fatty acids from anybody except from a person who has a licence to sell palm oil or palm fatty acids.

Licensed activities :

- (IV) STORING PALM OLEOCHEMICALS
- (V) STORING PALM FATTY ACIDS
- (IV) STORING PALM OIL

CONDITIONS:

1. A licensee shall ensure that each storage tank stored with palm oil is calibrated and certified by such agency as may be determined by the Board.
2. A licensee is not permitted to use any material which is made from copper or lead metal or copper or lead metal alloy for all storage facilities or storage containers including tanks, pumps, pipelines and valves.
3. A licensee shall ensure that the plant premises including equipment and machinery is free from any spillage of palm oil, palm fatty acids, palm oleochemicals, processing remnant or other dirt.
4. A licensee shall use the palm oil, palm fatty acids, palm oleochemicals density table issued by MPOB.
5. A licensee shall use a thermometer which is not made from mercury and which has been calibrated and certified by such agency as may be determined by the Board and the thermometer shall be in a cage and such cage shall not be made from copper or lead metal or copper or lead metal alloy.
6. A licensee shall use a measuring tape which is calibrated and certified by such agency as may be determined by the Board and such measuring tape shall not be made from copper or lead metal or copper or lead metal alloy.

CONDITIONS FOR LICENSEE IN THE  
CATEGORY OF PALM FATTY ACIDS DEALERS (DA)

Licensed activities:

- (I) PURCHASING AND MOVING PALM FATTY ACIDS
- (II) SELLING AND MOVING PALM FATTY ACIDS

Conditions:

1. A licensee is not permitted to purchase palm fatty acids from anybody except from a person who has a licence to sell palm fatty acids
2. A licensee is not permitted to sell palm fatty acids to anybody except to a person who has a licence to buy palm fatty acids

Licensed activities:

- (III) STORING PALM FATTY ACIDS

Conditions :

1. A licensee shall ensure that the premise including equipment and machinery is free from any spillage of palm fatty acids, processing remnant or other dirt and is free from animal.
2. A licensee is not permitted to use any material which is made from copper or lead metal or copper or lead metal alloy for all storage facilities or storage containers including tanks, pumps, pipelines and valves.

CONDITIONS FOR LICENSEE IN THE  
CATEGORY OF OIL PALM FRUIT DEALERS (DF)

Licensed activities:

- (I) PURCHASING AND MOVING OIL PALM FRUIT
- (II) SELLING AND MOVING OIL PALM FRUIT

Conditions :

1. A licensee is not permitted to purchase oil palm fruit from anybody except from a person who has a licence to sell oil palm fruit
2. A licensee is not permitted to sell oil palm fruit to anybody except to a person who has a licence to buy oil palm fruit
3. A licensee shall issue a purchase statement or receiving statement containing information regarding the name of the purchaser, name of the supplier, date, weight and serial number of the statement to the supplier for each purchase or receipt of oil palm fruit.
4. A licensee is not permitted to add or cause to be added any foreign materials such as water, stones, earth, wood and other foreign materials which is different than the oil palm fruit. A licensee is not permitted to pour water on the oil palm fruit.
5. A licensee who purchase or receives any supply of oil palm fruits is prohibited from purchasing or receiving unripe bunch . The definition of Unripe Bunch is as specified in the MPOB Oil Palm Fruit Grading Manual ( 2003 edition).
6. A licensee shall perform grading on oil palm fruit received or purchased based on MPOB Oil Palm Fruit Grading Manual or any document as may be determined by MPOB or any system of grading as may be determined by the Board.
7. A licensee shall issue payment vouchers containing information as to the date of payment , name of receiver, quantity, price and amount of payment for each purchase of the oil palm fruit.
8. A licensee shall ensure that the grading of oil palm fruit is performed by graders who are trained and recognized by the Board.
9. A licensee shall place the measurement face of a weigh in a manner that is easy to be read by the supplier or his representatives.
10. A licensee shall display the daily purchase price of the oil palm fruit in a place where it can easily be seen by the supplier or his representatives.
11. A licensee shall use and comply with the Guidelines on FFB Trading Practices ( 2004 edition )

CONDITIONS FOR LICENSEE IN THE  
CATEGORY OF PALM KERNEL DEALERS (DK)

Licensed activities

- (I) PURCHASING AND MOVING PALM KERNEL
- (II) SELLING AND MOVING PALM KERNEL

Conditions :

1. A licensee is not permitted to purchase palm kernel from anybody except from a person who has a licence to sell palm kernel.
2. A licensee is not permitted to sell palm kernel to anybody except to a person who has a licence to buy palm kernel.

Licensed activities :

- (III) STORING PALM KERNEL

Conditions :

1. A licensee shall ensure cleanliness in the place where palm kernel are stored..
2. A licensee shall ensure that the storage premise is free from animals.

CONDITIONS FOR LICENSEE IN THE  
CATEGORY OF PALM OIL DEALERS (DL)

Licensed activities:

- (I) PURCHASING AND MOVING PALM OIL
- (II) SELLING AND MOVING PALM OIL

Conditions :

1. A licensee is not permitted to purchase palm oil from anybody except from a person who has a licence to sell palm oil.
2. A licensee is not permitted to sell palm oil to anybody except to a person who has a licence to buy palm oil.

Licensed activities :

- (III) STORING PALM OIL

Conditions :

1. A licensee shall ensure that each storage tank stored with palm oil is calibrated and certified by such agency as may be determined by the Board.
2. A licensee is not permitted to use any material which is made from copper or lead metal or copper or lead metal alloy for all storage facilities or storage containers including tanks, pumps, pipelines and valves.
3. A licensee shall ensure that his premise including equipment and machinery is free from any spillage of palm oil, processing remnant or other dirt and is free from animal.
4. A licensee shall use the palm oil density table issued by MPOB.
5. A licensee shall use a thermometer which is not made from mercury and which has been calibrated and certified by such agency as may be determined by the Board and the thermometer shall be in a cage and such cage shall not be made from copper or lead metal or copper or lead metal alloy.
6. A licensee shall use a measuring tape which is calibrated and certified by such agency as may be determined by the Board and such measuring tape shall not be made from copper or lead metal or copper or lead metal alloy.

CONDITIONS FOR LICENSEE IN THE  
CATEGORY OF PALM OLEOCHEMICALS DEALERS (DM)

Licensed activities:

(I) SELLING AND MOVING OF PALM OLEOCHEMICAL

Conditions :

As determined by the Board.

Licensed activities:

(III) STORING OLEOCHEMICALS

Conditions :

As determined by the Board.



CONDITIONS FOR LICENSEE IN THE  
CATEGORY OF OIL PALM SEEDS AND SEEDLINGS DEALERS (DN)

Licensed activities:

- (I) SELLING AND MOVING OIL PALM SEEDS
- (II) SELLING AND MOVING OIL PALM SEEDLINGS
- (III) STORING OIL PALM SEEDS
- (IV) STORING OIL PALM SEEDLINGS

Conditions :

1. A licensee is not permitted to purchase oil palm seeds or oil palm seedlings from anybody except from a person who has a licence to sell oil palm seeds or oil palm seedlings.
  
2. A licensee shall ensure that all sale of oil palm seedlings and oil palm seeds are accompanied by the Oil Palm Planting Materials Declaration of Sale and Receipt Form which is completed with true and complete particulars.

CONDITIONS FOR LICENSEE IN THE  
CATEGORY OF PLANTS FROM OIL PALM TISSUES DEALERS (DT)

Licensed activities:

- (I) SELLING AND MOVING PLANTS FROM OIL PALM TISSUES
- (II) STORING AND MOVING PLANTS FROM OIL PALM TISSUES

Conditions :

As determined by the Board.

CONDITIONS FOR LICENSEE IN THE  
CATEGORY OF ESTATE (ET)

Licensed activities:

SELLING AND MOVING OIL PALM FRUITS

Conditions :

1. A licensee is not permitted to sell oil palm fruits to anybody except to a person who has a licence to buy oil palm fruits.
2. A licensee is only permitted to sell and move oil palm fruits from the estates specified in the licence only.

CONDITIONS FOR LICENSEE IN THE  
CATEGORY OF COMMENCEMENT OF  
CONSTRUCTION OF BULKING FACILITIES (KB)

Licensed activities:

COMMENCEMENT OF CONSTRUCTION OF BULKING FACILITIES

CONDITIONS :

1. A licensee shall ensure that the period for commencing the construction of bulking facilities is within one year from the date of the licence or such period as may be determined by the Board.
2. A licensee shall ensure that the construction of the bulking facilities complies with the construction schedule and plan approved by the Board.
3. A licensee shall apply in writing for activities required in relation to the operation of the bulking facilities six months before the operation of the bulking facilities.
4. A licensee shall ensure that each tanks built in respect of the bulking facilities is calibrated and certified by such agency as may be determined by the Board.
5. A licensee is not permitted to use any material which is made from copper or lead metal or copper or lead metal alloy for all bulking facilities including tanks, pumps, pipelines and valves.

CONDITIONS FOR LICENSEE IN THE  
CATEGORY OF BULKING FACILITIES (KS)

Licensed activities:

- (I) STORING PALM OIL
- (II) STORING PALM OLEOCHEMICALS
- (III) STORING PALM FATTY ACIDS.

Conditions :

1. A licensee shall ensure that the bulking facilities premise including equipment and machinery shall be free from any spillage of oil palm products, processing remnant or other dirt and is free from animal.
2. A licensee is not permitted to use any material which is made from copper or lead metal or copper or lead metal alloy for all storage facilities or storage containers including tanks, pumps, pipelines and valves .
3. A licensee shall use a thermometer which is not made from mercury and which has been calibrated and certified by such agency as may be determined by the Board and the thermometer shall be in a cage and such cage shall not be made from copper or lead metal or copper or lead metal alloy.
4. A licensee shall use a measuring tape which is calibrated and certified by such agency as may be determined by the Board and such measuring tape shall not be made from copper or lead metal or copper or lead metal alloy.
5. A licensee shall comply with standard heating directions as may be determined by the Board for all oil palm products which is loaded off from storage container of the bulking facilities.
6. A licensee shall inform the Board of the proposed Discharge Schedule containing the particulars of the vessel, estimated time of arrival, type of oil palm products, name of exporter, quantity, name of tanks and destination for the oil palm products which is loaded off the tanks as and when required by the authorized officer.
7. A licensee shall provide for the lay out plan of the storage container in the bulking facilities for the examination of the authorized officer and licensed surveying firm only.
8. A licensee shall ensure that all storage container of the bulking facilities including pipelines, valves and pumps shall be clearly marked and be easily seen for easy recognition.

CONDITIONS FOR LICENSEE IN THE  
CATEGORY OF LABORATORIES (LB)

Licensed activities:

TESTING OF OIL PALM PRODUCTS

Conditions :

1. A licensee shall only receive samples of oil palm products if the sample is filled in a container which is tightly closed, labelled and sealed.
2. A licensee shall submit a copy of each report of the outcome of the testing of the oil palm products containing information which to his knowledge is true, accurate and complete to the Board and shall be received by the Board not less than 7 days after the testing.
3. A licensee shall ensure that all particulars of the testing of the oil palm products is recorded in the form of a book, document or electronically and be kept on the licensed premise.
4. A licensee shall ensure that particulars of the notes of the testing works and its testing methods are written in a book or document which shall be bound.
5. A licensee shall ensure that particulars of the analysis which are kept electronically are printed and a copy of the print is kept on the licensed premises.
6. A licensee is required to have at least one officer with qualifications as may be determined by the Board and shall be a member of the Malaysian Chemist Institute working for him.
7. A licensee shall comply with testing methods as may be determined by the Board for each parameter tested.
8. A licensee shall possess such tool, apparatus, equipment, machinery, machine as may be determined by the Board for each testing methods for each parameter tested and such tool, apparatus, equipment, machinery, machine, if appropriate, shall be calibrated and certified by such agency as may be determined by the Board.
9. A licensee shall ensure that all safety aspects as may be determined by the Board is complied with.

CONDITIONS FOR LICENSEE IN THE  
CATEGORY OF COMMENCEMENT OF  
CONSTRUCTION OF PALM OIL MILL (MB)

Licensed activities:

COMMENCEMENT OF CONSTRUCTION OF PALM OIL MILL

CONDITIONS :

1. A licensee shall ensure that the period for commencing the construction of palm oil mill is within one year from the date of the licence or such period as may be determined by the Board.
2. A licensee shall ensure that the construction of the palm oil mill complies with the construction schedule and plan approved by the Board.
3. A licensee shall apply in writing for activities required in relation to the operation of the palm oil mill six months before the operation of the palm oil mill.
4. A licensee shall ensure that each tanks built in respect of the palm oil mill is calibrated and certified by such agency as may be determined by the Board.
5. A licensee is not permitted to use any material which is made from copper or lead metal or copper or lead metal alloy for all storage containers including tanks, pumps, pipelines and valves.

CONDITIONS FOR LICENSEE IN THE  
CATEGORY OF PALM OIL MILL (MF)

Licensed activities:

(I) MILLING OF OIL PALM FRUIT

CONDITIONS :

1. A licensee is not permitted to mill oil palm fruit exceeding the throughput specified in the licence.
2. A licensee shall have its own laboratory with trained staff to test the basic quality parameter of the palm oil as may be determined by the Board
3. A licensee shall calculate the Palm Oil Extracton Rate using the methods as may be determined by the Board.
4. A licensee shall ensure that premise is free from animal.
5. A licensee is not permitted to use any material which is made from copper or lead metal or copper or lead metal alloy for all milling facilities.
6. A licensee shall ensure the achievement of annual average OER is not less than 18%, Failure to do so, the licensee shall be required to appoint a quality extension officer to ensure only quality oil palm fruits received.

Licensed activities :

(II) PURCHASING AND MOVING OIL PALM FRUITS

(III) SELLING AND MOVING OIL PALM FRUITS

CONDITIONS :

1. A licensee is not permitted to purchase oil palm fruit from anybody except from a person who has a licence to sell oil palm fruit
2. A licensee is not permitted to sell oil palm fruit to anybody except to a person who has a licence to buy oil palm fruit
3. A licensee shall issue a purchase statement or receiving statement containing information regarding the name of the purchaser, name of the supplier, date, weight and serial number of the statement to the supplier for each purchase or receipt of oil palm fruit.
4. A licensee is not permitted to add or cause to be added any foreign materials such as water, stones, earth, wood and other foreign materials which is different than the oil palm fruit. A licensee is not permitted to pour water on the oil palm fruit.
5. A licensee who purchase or receives any supply of oil palm fruits is prohibited from purchasing or receiving unripe bunch . The definition of Unripe Bunch is as specified in the MPOB Oil Palm Fruit Grading Manual ( 2003 edition).
- 6 A licensee shall perform grading on oil palm fruit received or purchased based on MPOB Oil Palm Fruit Grading Manual or any document as may be determined by MPOB or any system of grading as may be determined by the Board.
7. A licensee shall issue payment vouchers containing information as to the date of payment , name of receiver, quantity, price and amount of payment for each purchase of the oil palm fruit.



8. A licensee shall ensure that the grading of oil palm fruit is performed by graders who are trained and recognized by the Board.

9. A licensee shall place the measurement face of a weigh in a manner that is easy to be read by the supplier or his representatives.

10. A licensee shall display the daily purchase price of the oil palm fruit in a place where it can easily be seen by the supplier or his representatives.

Licensed activities :

(IV) SELLING AND MOVING OF PALM OIL

(V) PURCHASING AND MOVING OF PALM OIL

Conditions :

1. A licensee is not permitted to purchase palm oil from anybody except from a person who has a licence to sell palm oil.

2. A licensee is not permitted to sell palm oil to anybody except to a person who has a licence to buy palm oil.

Licensed activities :

(VI) SELLING AND MOVING OF PALM KERNEL

(VII) PURCHASING AND MOVING OF PALM KERNEL

Conditions :

1. A licensee is not permitted to purchase palm kernel from anybody except from a person who has a licence to sell palm kernel.

2. A licensee is not permitted to sell palm kernel to anybody except to a person who has a licence to buy palm kernel.

Licensed activities :

(VIII) STORING OF PALM OIL

(IX) STORING OF PALM KERNEL

(X) STORING OF PALM FATTY ACIDS

Conditions :

1. A licensee shall ensure that each storage tank stored with palm oil is calibrated and certified by such agency as may be determined by the Board.

2. A licensee is not permitted to use any material which is made from copper or lead metal or copper or lead metal alloy for all storage facilities or storage containers including tanks, pumps, pipelines and valves.

3. A licensee shall ensure that his premise including equipment and machinery is free from any spillage of palm oil, palm fatty acids, processing remnant or other dirt and is free from animal.

4. A licensee shall use the palm oil, palm fatty acids or palm fatty acids density table issued by MPOB.

5. A licensee shall use a thermometer which is not made from mercury and which has been calibrated and certified by such agency as may be determined by the Board and the thermometer shall be in a cage and such cage shall not be made from copper or lead metal or copper or lead metal alloy.

6. A licensee shall use a measuring tape which is calibrated and certified by such agency as may be determined by the Board and such measuring tape shall not be made from copper or lead metal or copper or lead metal alloy.

**CONDITIONS FOR LICENSEE IN THE  
CATEGORY OF NURSERY (NN)**

Licensed activities :

- (I) PRODUCING OIL PALM SEEDLINGS
- (II) SELLING AND MOVING OIL PALM SEEDLINGS
- (III) STORING OIL PALM SEEDS
- (IV) STORING PLANTS FROM OIL PALM TISSUES
- (V) STORING OIL PALM SEEDLINGS

Conditions :

1. A licensee is required to submit document certifying the genuineness of the oil palm seeds or plants from oil palm tissues obtained from every purchase.
2. A licensee is not permitted to purchase oil palm seeds or oil palm seedlings or plants from oil palm tissues from anybody except from a person who has a licence to sell oil palm seeds or oil palm seedlings or plants from oil palm tissues
3. A licensee is not permitted to sell oil palm seedlings with age of less than 10 months old.
4. A licensee shall comply with at least the minimum guidelines in the Guidelines for the Commercial Production and Maintenance of Oil Palm Seedlings from Germinated Oil Palm Seeds or any other guidelines as may be determined by the Board.
5. A licensee shall be required to have at least one officer with qualifications as may be determined by the Board working for him.
6. A licensee shall ensure that all sale of oil palm seedlings are accompanied by the Oil Palm Planting Materials Declaration of Sale and Receipt Form which is completed with true and complete particulars.

**CONDITIONS FOR LICENSEE IN THE  
CATEGORY OF OIL PALM SEED PRODUCERS (NS)**

Licensed activities:

- (I) PRODUCING OIL PALM SEEDS
- (II) SELLING AND MOVING OIL PALM SEEDS
- (III) STORING OF OIL PALM SEEDS

Conditions :

1. A licensee shall keep records of productions of oil palm seeds from the mother palm.
2. A licensee is only permitted to sell and move oil palm seeds from its own productions.
3. A licensee shall ensure that the oil palm seeds produced comply with the latest Malaysian Standard MS 157 or other standards as may be determined by the Board and shall obtained the confirmation and certification from such agency as may be determined by the Board as to its compliance.
4. A licensee shall be required to have at least one officer with qualifications as may be determined by the Board working for him.
5. A licensee shall ensure that all sale of oil palm seeds are accompanied by the Oil Palm Planting Materials Declaration of Sale and Receipt Form which is completed with true and complete particulars.

CONDITIONS FOR LICENSEE IN THE  
CATEGORY OF PLANTS FROM OIL PALM TISSUES PRODUCERS (NT)

Licensed activities:

- (I) PRODUCING PLANTS FROM OIL PALM TISSUES
- (II) SELLING AND MOVING PLANTS FROM OIL PALM TISSUES
- (III) STORING PLANTS FROM OIL PALM TISSUES

Conditions :

1. A licensee shall keep records of productions of plants from oil palm tissues.
2. A licensee is only permitted to sell and move plants from oil palm tissues from its own productions.
3. A licensee shall ensure that the plants from oil palm tissues produced comply with the standards as may be determined by the Board and shall obtained the confirmation and certification from such agency as may be determined by the Board as to its compliance.
4. A licensee shall ensure that all sale of plants from oil palm tissues are accompanied by the Oil Palm Planting Materials Declaration of Sale and Receipt Form which is completed with true and complete particulars.
5. A licensee shall be required to have at least one officer with qualifications as may be determined by the Board working for him.

CONDITIONS FOR LICENSEE IN THE  
CATEGORY OF OIL PALM PRODUCT IMPORTER (PM)

Licensed activities:

- (I) IMPORTING OIL PALM PLANTING MATERIALS
- (II) IMPORTING OIL PALM FRUITS
- (III) IMPORTING PALM OIL
- (IV) IMPORTING PALM FATTY ACIDS
- (V) IMPORTING PALM KERNEL CAKE
- (VI) IMPORTING PALM KERNEL
- (VII) IMPORTING PALM OLEOCHEMICALS

Conditions :

1. A licensee shall submit a copy of Custom Form No 1 or No 9 (where appropriate) or any document as may be determined by the Board whether electronically or not which contains complete and accurate particulars and certified by customs to the Board not later than 7 days after the date of import.

2. A licensee shall specify a condition in the contract of purchase of oil palm products which carries the following meaning:

“That the oil palm products shall not be loaded in storage containers where the load that was carried prior to that consists of banned cargo as defined in the Malaysian Palm Oil Board (Quality) Regulations 2004.”

3. A licensee shall ensure that the palm oil imported is of good merchantable quality (GMQ).

CONDITIONS FOR LICENSEE IN THE  
CATEGORY OF OIL PALM PRODUCT EXPORTER (PX)

Licensed activities:

- (I) EXPORTING OIL PALM FRUIT
- (II) EXPORTING PALM OIL
- (III) EXPORTING PALM FATTY ACIDS
- (IV) EXPORTING PALM KERNEL CAKE
- (V) EXPORTING PALM KERNEL
- (VI) EXPORTING PALM OLEOCHEMICALS

Conditions :

1. A licensee shall submit a copy of Custom Form No 2 marked "MPOB COPY" or any document as may be determined by the Board whether electronically or not to the Board at the relevant Port/Export Station for each export of oil palm products that it handles and such form shall be received by the Board not later than seven days after the date of export.
2. A licensee shall ensure that the surveying firm appointed has licence to survey oil palm products.

Licensed activities :

(VII)EXPORTING OIL PALM PLANTING MATERIALS

Conditions :

1. A licensee shall submit a copy of Custom Form No. 2 marked "MPOB COPY" or any document as may be determined by the Board whether electronically or not to the Board at the relevant Port/Export Station for each export of oil palm planting materials that it handles and such form shall be received by the Board not later than seven days after the date of export.
2. A licensee is permitted to export oil palm planting materials within the period as may be determined by the Board and from the type, quality, quantity approved by the Board only..
3. A licensee shall ensure that the exported oil palm planting materials is only permitted to be planted in such place outside Malaysia as may be determined by the Board.
4. A licensee shall inform the Board the particulars of the export including the date of export, the quantity of oil palm planting materials exported, the methods of export and the destination of export not later than seven days before the date of export.

CONDITIONS FOR LICENSEE IN THE  
CATEGORY OF REFINERY (RF)

Licensed activities:

- (I) SELLING AND MOVING OF PALM OIL
- (II) PURCHASING AND MOVING OF PALM OIL
- (III) SELLING AND MOVING OF PALM FATTY ACID
- (IV) PURCHASING AND MOVING OF PALM FATTY ACIDS

Conditions :

1. A licensee is not permitted to purchase palm oil or palm fatty acids from anybody except from a person who has a licence to sell palm oil or palm fatty acids.
2. A licensee is not permitted to sell palm oil or palm fatty acids to anybody except to a person who has a licence to buy palm oil or palm fatty acids.

Licensed activities :

- (V) STORING PALM OIL
- (VI) STORING PALM FATTY ACIDS

Conditions :

1. A licensee shall ensure that each storage tank stored with palm oil or palm fatty acids is calibrated and certified by such agency as may be determined by the Board.
2. A licensee is not permitted to use any material which is made from copper or lead metal or copper or lead metal alloy for all storage facilities or storage containers including tanks, pumps, pipelines and valves.
3. A licensee shall ensure that his premises including equipment and machinery is free from any spillage of palm oil, palm fatty acids, processing remnant or other dirt and is free from animal.
4. A licensee shall use the palm oil, palm fatty acids or palm fatty acids or oleochemicals density table issued by MPOB.
5. A licensee shall use a thermometer which is not made from mercury and which has been calibrated and certified by such agency as may be determined by the Board and the thermometer shall be in a cage and such cage shall not be made from copper or lead metal or copper or lead metal alloy.
6. A licensee shall use a measuring tape which is calibrated and certified by such agency as may be determined by the Board and such measuring tape shall not be made from copper or lead metal or copper or lead metal alloy.
7. A licensee using thermal heating fluid in heating coil shall ensure that there is no leakage in the heating coil and shall ensure that all steps is taken to detect and prevent any leakage of the thermal heating fluid.
8. A licensee shall forth with inform the Board in writing if there occurs contamination of palm oil with the thermal heating fluid.

Licensed activities :

(VII) SELLING PALM OLEOCHEMICALS  
(VIII) STORING PALM OLEOCHEMICALS

Conditions :

As determined by the Board.

CONDITIONS FOR LICENSEE IN THE  
CATEGORY OF SMALL HOLDINGS (SH)

Licensed activities:

SELLING AND MOVING OIL PALM FRUITS

Conditions :

1. A licensee is not permitted to sell oil palm fruit to anybody except to a person who has a licence to buy oil palm fruit.
2. A licensee is only permitted to sell and move oil palm fruit from the smallholding licensed to him only.



CONDITIONS FOR LICENSEE IN THE  
CATEGORY OF SURVEYING OF OIL PALM PRODUCTS (UK)

Licensed activities:

**SURVEYING OF OIL PALM PRODUCTS**

Conditions :

1. A licensee shall ensure that the storage container which is to be loaded with oil palm products is clean, appropriate to be used and free from earlier cargo remnants, water and other materials whether toxic or not.
2. A licensee shall ensure that the storage container which is to be loaded with oil palm products is appropriate that is to say that it does not contain any equipment made of copper or lead metal or copper or lead metal alloy.
3. A licensee shall ensure that samples of oil palm products taken during surveying is filled in a new container, closed tightly, sealed and labelled immediately after it is taken.
4. A licensee shall submit to the Board one copy of the outcome of the survey of the oil palm products which is carried out in not less than seven days after the surveying was done.
5. A licensee shall inform the Board regarding the estimated time of arrival (ETA), time when the samples were taken, type and quantity of oil palm products, the party which appoints him, the destination, specifications and quality standard in the sale and purchase contract, the loading schedule and other appropriate information for each surveying to be done not less than 2 days from the date of survey.
6. A licensee shall keep all document and record of the survey of oil palm products for not less than 2 years after surveying.
7. A licensee shall ensure that all particulars of oil palm products is recorded in the form of book, document or electronically and be kept in the licensed premises.
8. A licensee shall keep all samples of oil palm products taken during surveying for a period of not less than 3 months after the date of surveying and shall ensure that all samples are kept in a cool place and are protected from the sun.
9. A licensee shall at all times comply with the surveying procedures as determined by the Board that is "Standard Surveying Procedures and Practices for Palm Oil and Its Derivatives" or any document as may be determined by the Board.
10. A licensee shall ensure that each tools, apparatus, equipment, machinery, machine used in the surveying is free from copper or lead metal or copper or lead metal alloy.
11. A licensee shall use a thermometer which is not made from mercury and which has been calibrated and certified by such agency as may be determined by the Board and the thermometer shall be in a cage and such cage shall not be made from copper or lead metal or copper or lead metal alloy.
12. A licensee shall use a measuring tape which is calibrated and certified by such agency as may be determined by the Board and such measuring tape shall not be made from copper or lead metal or copper or lead metal alloy.

13. A licensee shall ensure the validity of the information regarding the three previous cargoes declared by the master by examining and certifying the record of usage of the storage container for the loading and unloading of the oil palm products.

14. A licensee shall report to the Board every objection, dispute or similar doubts regarding surveying of oil palm products issued by him to the Board by telephone, telex, faximile or other electronic means within 24 hours from the time it was made and shall submit one copy of the objection, dispute or similar doubts within 7 days from the date of the document.

15. A licensee shall ensure that all reports of all oil palm products issued by him is true, complete and accurate.

16. A licensee is required to have at least two surveyors who have passed such examinations as may be determined by the Board and be registered by the Board working for him.

17. A licensee shall ensure that its staff wear the surveyor identification card issued by the Board during the surveying of oil palm products.

18. A licensee shall comply with surveying methods as may be determined by the Board for each parameter surveyed.

19. All surveying by a licensee including signing of surveying documents shall -

19.1 be carried out by a surveyor registered with the Board; and

19.2 be carried out by the surveyor on behalf of the licensee; and

19.3 be carried out by the surveyor who is working as an employee for the licensee.

20. A licensee shall possess such tool, apparatus, equipment, machinery, machine as may be determined by the Board for each sampling and surveying methods for each parameter surveyed and such tool, apparatus, equipment, machinery, machine if appropriate shall be calibrated and certified by such agency as may be determined by the Board.

